

APPENDIX B-1

Comprehensive Family Assessment

Safety and Functional Assessment

I. Identifying Information

A. Family Name: _____

B. Address: _____ Phone: _____

C. Family Investigations: ____ Family Assessment: ____ Child Welfare: ____

D. Case received on the following date: _____

E. Because of the following allegation (Screeners Report):

F. Case Synopsis:

List all family members/kin/collaterals involved in the initial assessment process?

Name	Relationship to Child/Family

II. Assessment Information

When documenting information in the areas below make certain that your description makes it clear how this domain area impacts child safety. While gathering the information in each of these domain areas, consider history and family patterns including if the family has exhibited the ability to protect in the past and how this protective capacity may have diminished within each domain area. REMEMBER: Understanding family culture, significant/traumatic experiences, history, chronicity and patterns are critical to making a safety determination. Please document the impact of culture within each of the domains. Also, **document father's engagement** and/or your efforts to work with fathers to address their needs and increase their protective capacity, which supports the child/children's safety, permanency and well-being. These efforts should also be reflected in the case planning.

This is where you analyze the information gathered and draw conclusions. This is not where you document individual interviews, this is where you analyze the information you gathered from your conversations during the interviews. Do not simply cut and paste information from chronology.

A. Behavioral Health/Mental Health Issues:

INTAKE Narrative Safety Assessment:

Describe the cultural relevance of identified behaviors or how culture is viewed as a protective factor as part of your clinical information.

CASE MANAGEMENT Comprehensive Functional Assessment:

(This section is to explore additional information about causes of behavior). Information compiled from family and other individuals who know the family: (Include both family strengths and challenges in this area). What role, if any, does culture play in the family's perspective on mental health? What cultural supports for mental health are available, and if available, of interest, to the family?

Based on critical thinking, do you believe that the family functioning in this area contributed to the safety threats identified in the assessment of child safety? Yes (Check boxes) No If yes, you must include this area in the case plan.

B. General Parenting including Discipline Practices:

INTAKE Narrative Safety Assessment:

Describe the cultural relevance of identified behaviors or how culture is viewed as a protective factor as part of your clinical information.

CASE MANAGEMENT Comprehensive Functional Assessment:

(This section is to explore additional information about causes of behavior). Information compiled from family and other individuals who know the family: (Include both family strengths and challenges in this area). Describe the cultural relevance of identified behaviors or how culture is viewed as a protective factor.

Based on critical thinking, do you believe that the family functioning in this area contributed to the safety threats identified in the assessment of child safety? Yes (Check boxes) No If yes, you must include this area in the case plan.

C. Substance Use/Abuse issues:

INTAKE Narrative Safety Assessment:

Describe the cultural relevance of identified behaviors or how culture is viewed as a protective factor as part of your clinical information.

CASE MANAGEMENT Comprehensive Functional Assessment:

(This section is to explore additional information about causes of behavior). Information compiled from family and other individuals who know the family: (Include both family strengths and challenges in this area). Assess the parent's involvement with alcohol and drugs. What cultural traits of the family and/or cultural supports are available that may support families in recovery, healing from substance abuse? Is there an inter-generational pattern? Are there any relatives or close friends in recovery that can be a critical resource?

Based on critical thinking, do you believe that the family functioning in this area contributed to the safety threats identified in the assessment of child safety? Yes (Check boxes) No If yes, you must include this area in the case plan.

D. Housing /Environment/Physical and Medical Needs of the Caregivers:

INTAKE Narrative Safety Assessment:

Describe the cultural relevance of identified behaviors or how culture is viewed as a protective factor as part of your clinical information.

CASE MANAGEMENT Comprehensive Functional Assessment:

(This section is to explore additional information about causes of behavior). Information compiled from family and other individuals who know the family: (Include both family strengths and challenges in this area). How is the family's culture relevant, if at all, in understanding how basic needs are met? Does the family consume culturally specific foods and have access to such foods? Are there any informal cultural supports engaged by the family to assist with addressing basic needs?)

Based on critical thinking, do you believe that the family functioning in this area contributed to the safety threats identified in the assessment of child safety? Yes (Check boxes) No If yes, you must include this area in the case plan.

E. Family Relationships/Social Supports:

INTAKE Narrative Safety Assessment:

Describe the cultural relevance of identified behaviors or how culture is viewed as a protective factor as part of your clinical information.

CASE MANAGEMENT Comprehensive Functional Assessment:

(This section is to explore additional information about causes of behavior). Information compiled from family and other individuals who know the family: (Include both family strengths and challenges in this area). Detail any cultural considerations or community supports that the family engages or may engage as part of a **natural support system** or care plan.

Based on critical thinking, do you believe that the family functioning in this area contributed to the safety threats identified in the assessment of child safety? Yes (Check boxes) No If yes, you must include this area in the case plan.

F. Child Characteristics/Child Functioning/Child Well Being (Educational, Physical, Developmental and Emotional Needs) Medical Issues ; Violence In The Home/Other Significant/Traumatic Events:

INTAKE Narrative Safety Assessment:

Describe the cultural relevance of identified behaviors or how culture is viewed as a protective factor as part of your clinical information.

CASE MANAGEMENT Comprehensive Functional Assessment:

(This section is to explore additional information about causes of behavior). Information compiled from family and other individuals who know the family: (Include both family strengths and challenges in this area).

Based on critical thinking, do you believe that the family functioning in this area contributed to the safety threats identified in the assessment of child safety? Yes (Check boxes) No If yes, you must include this area in the case plan.

G. Caregivers' Day-To-Day Life Skills; Level of Functioning; Communication Style; Medical Issues That May Impact Parenting:

INTAKE Narrative Safety Assessment:

Describe the cultural relevance of identified behaviors or how culture is viewed as a protective factor as part of your clinical information.

CASE MANAGEMENT Comprehensive Functional Assessment:

(This section is to explore additional information about causes of behavior). Information compiled from family and other individuals who know the family: (Include both family strengths and challenges in this area). (What role does culture play on a day-to-day basis and list cultural resources used for healthcare provision)?

Based on critical thinking, do you believe that the family functioning in this area contributed to the safety threats identified in the assessment of child safety? Yes (Check boxes) No If yes, you must include this area in the case plan.

H. Historical/Individual Trauma/Violence in the Home or Community/Other Significant Events That May be Impacting Behavior:

INTAKE Narrative Safety Assessment:

Describe the cultural relevance of identified behaviors or how culture is viewed as a protective factor as part of your clinical information.

a. Parents:

b. Children:

CASE MANAGEMENT Comprehensive Functional Assessment:

(This section is to explore additional information about causes of behavior). Information compiled from family and other individuals who know the family: (Include both family strengths

and challenges in this area). (What role does culture play on a day-to-day basis and list cultural resources used for healthcare provision)?

a. Parents:

b. Children:

Based on critical thinking, do you believe that the family functioning in this area contributed to the safety threats identified in the assessment of child safety? Yes (Check boxes) No If yes, you must include this area in the case plan.

I. Caregiver's Employment/Financial Stability; Income Management:

INTAKE Narrative Safety Assessment:

Describe the cultural relevance of identified behaviors or how culture is viewed as a protective factor as part of your clinical information.

CASE MANAGEMENT Comprehensive Functional Assessment:

(This section is to explore additional information about causes of behavior). Information compiled from family and other individuals who know the family: (Include both family strengths and challenges in this area).

Based on critical thinking, do you believe that the family functioning in this area contributed to the safety threats identified in the assessment of child safety? Yes (Check boxes) No If yes, you must include this area in the case plan.

FOR INTAKE ONLY

III. Safety Decision

Apply danger threshold criteria (severity, out of control, vulnerable, imminence, and observable/specific) to SDM safety factors to determine if a safety threat exists. (If there are questions, this decision should be discussed with supervisor).

A. Safety Threats

Yes

No

If yes, describe the safety threat(s) behaviorally. If an out-of-home plan is utilized, please describe why this intervention was necessary as opposed to an in-home-plan to control and manage the safety threat(s).

IV. If a safety threat is identified, describe the Safety Plan to control and manage safety threat(s):

In Home

Out of Home

Describe the safety plan:

- 1) Describe the safety threat behaviorally:

- 2) What specific actions have been taken to protect each child? (Who, when, where how).

- 3) How will the plan be monitored and by whom?

Note: Staff must provide weekly visits when utilizing an in-home-safety plan to control and manage the safety threat(s).

V. SDM Risk Assessment: If there is no identified safety threat, but there is high or moderate risk behavior in the family, describe this behavior.

FOR INVESTIGATION ONLY

A. Maltreatment Determination and Basis: (Define the maltreatment and include the name of the offender or alleged offender and the name of the victim or victims.)

B. Are child protective services needed? (Must include the basis for determining why services are or are not needed.)

VI. Family Functioning: Who is involved in the Functional Assessment and case planning process? *(The family's active involvement in describing their own needs and determining which services best meet those needs is a critical part of the process).*

Name	Relationship to Child/Family

Final Report

Ramsey County Community Human Services Department

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