

Using Comprehensive Family Assessment to Improve Child Welfare Outcomes Ramsey County Community Human Services Department																										
CFA project year calendar year federal FY by month federal FY quarters	1				2				3				4				5				6					
	2007				2008				2009				2010				2011				2012					
	oct	jan	apr	jul	oct	jan	apr	jul	oct	jan	apr	jul	oct	jan	apr	jul	oct	jan	apr	jul	oct	jan	apr	jul	oct	
Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1		
<b>Project Start-up</b>																										
Focus groups			▲																							
Kick-off meeting		▲																								
Work groups developed		▲																								
Meeting with ACF	▲																									
Communication/Resource Centers		▲																								
Evaluate current Family Centered Assessment	▲	▲	▲	▲	▲																					
Retrospective evaluation of cases	▲	▲	▲	▲	▲																					
Protocols for documentation analyzed	▲	▲	▲	▲	▲																					
<b>Meetings/Reports</b>																										
Steering committee meetings	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲
Meetings by role and by unit & sub-cmttee meetings	▲	▲	▲	▲	▲																					
Collaborative meetings with Advisory Board			▲	▲	▲					▲	▲	▲	▲													
Semi-annual reports to US DHSSS			▲	▲	▲					▲	▲	▲	▲													
Semi-annual reports/meeting with RCCHSD			▲	▲	▲					▲	▲	▲	▲													
<b>Development, Implementation, and Evaluation of CFA model</b>																										
New CFA model drafted				▲	▲																					
New CFA model reviewed				▲	▲																					
New CFA model piloted					▲																					
Guidelines for management/collaboration					▲																					
Internal management review								▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲	▲
Final CFA model modified								▲	▲					▲	▲	▲	▲									
Create training materials								▲	▲					▲	▲											
Train CM service workers								▲	▲	▲	▲				▲											
Implement for CM services										▲	▲	▲			▲											
Market model to staff in CM								▲	▲	▲	▲															
Educational outreach in CM					▲			▲	▲	▲	▲															
Initiate reminder system in CM					▲			▲	▲	▲	▲															
Monitor QA process in CM					▲			▲	▲	▲	▲	▲														
Workshops re practice in CM								▲	▲	▲	▲	▲														
Evaluation of services in CM								▲	▲	▲	▲												▲	▲	▲	▲
Formative evaluation in CM (fidelity, observations, interviews)												▲		▲	▲	▲	▲					▲	▲	▲	▲	
Adapt models for intake														▲	▲											
Pilot models for intake															▲	▲										
Conduct randomized trial for intake																▲	▲									
Train intake workers																▲	▲	▲								
Implement intake																▲	▲	▲								
Evaluation continues for intake																▲	▲	▲	▲				▲	▲	▲	▲
Adapt models for FA (Alternative Response)																	▲									
Create FA training materials																	▲									
Train FA workers																	▲	▲								
Adapt vendor contracts to CFA practice language																	▲									
Train community stakeholders (vendors, attorney staff, etc.)																	▲	▲								
Implement FA																		▲								
Evaluate FA																			▲	▲			▲	▲	▲	▲
Evaluation completed for intake, CM, and FA																										
<b>Rollout</b>																										
CFA revised per evaluation																▲										▲
Model implemented in all CPS units at RCCHSD																										
Model finalized for transfer to other sites																									▲	▲
<b>Dissemination</b>																										
Documentation completed																										
Dissemination to academic community and via WWW												▲		▲						▲	▲	▲		▲	▲	▲
Model transported to other sites and technical assistance provided																									▲	▲

This chart was developed through funding provided by the Department of Health and Human Services, Administration for Children and Families, Children's Bureau Grant #90CA1753/01, "Using Comprehensive Family Assessments to Improve Child Welfare Outcomes."