If you already have an account, select the **Register Multiple People** button located on the **left side of the screen**.

If you are New User and want to register multiple people, select **Register Multiple People** on the **right side of the screen**.



MDT Conference for Child Protection Professionals - Register Here

Please start your registration by either logging in or signing in as a new user.	
I have a U of MN account already	New User?
I have an existing account:	Continue as a new user:
Login Register Multiple F	People Register Multiple People

Enter your email address in the "Internet ID" field and your password.

Driven to Discover"	MYC M FOR STUDENT, FACULTY, AND ST Search UMN 0 ——————
Sign In	
INTERNET ID	Get an Account Find the University Internet account that's right for you.
Recover your Internet ID PASSWORD	
 Reset your password 	

Select the **package** you wish to register them in.



Please select your participant type. Based on your selection, available registration packages will be displayed.

Conference Committee, Presenters	+
General Registration with CEUs	+
General Registration without CEUs	+
Cancel	Continue

Registration

Welcome Brian Knutson | Cancel and Logout

Please select your participant type. Based on your selection, available registration packages will be displayed.			
Conference Committee, Presenters	-		
Conference Committee, Presenters (Package awards 8.0 CEUs)	\$0.00		
General Registration with CEUs			
General Registration without CEUs			

When you get to the next screen you will either see just your own name in the box on the left or your name and the names of others you have registered previously.

Participant Selection		Welcome Brian Knutson Cancel and Logout
Please choose the participants and the selections you would like to register		
Add Participants		
Step 1: Choose previously registered participants Previously registered participants:	OR	Enter information for a new participant First Name:
Barb Johnson A Brian Knutson Erik Grand		Last Name:
、 、		Email Address:
Add Participant Change Registration Cancel		Add and Continue

If you wish to add any preexisting names you can highlight one, many or all. With the names highlighted you would select the "add participant" button on the left if you have more people to register.

If you select "add and Continue" on the right you will start the checkout process.

In this case the three people listed were selected and the add participant button was selected. Those three people now show at the top of the page with the package information.

Now you have the ability to add more people by entering their first name, last name and email address.

Participant \$	Selection	Welcome Briar	Knutson Cancel and Logout
Please choose the participa	ants and the selections you would like to register		
Selected Participants			
Name	Package	Selected Add-Ons	
Barb Johnson	Conference Committee, Presenters \$0.00		Remove
Brian Knutson	Conference Committee, Presenters \$0.00		Remove
Erik Grand	Conference Committee, Presenters \$0.00		Remove
Add Participa Step 1: Enter in participant First Name:	Ints Iformation for a new		
Last Name:			
Email Address:			
Add Participant Chan	ge Registration Cancel		Add and Continue

Each time you enter the name and email address select "add participant" on the left. Once you have everyone you need select "Add and continue" on the right.

You will see a screen like below with the names of everyone you are registering.

Multidisciplinary Team (MDT) Statewide Conference	
Additional Information	Welcome Brian Knutson Cancel and Logout
Please provide additional information related to your registration	
Participant Preferences	
Participant: Erik Grand (X125717)	+
Participant: Barb Johnson (X123364)	+
Participant: Brian Knutson (X086496)	+
Back Cancel	Continue

You can click on the plus sign next to the first name to answer the questions for that person. Click continue and it will prompt you to answer the questions for each person until you are done.

Proceed through the checkout process.

The Screen shot below shows the error message you will get if they try to add someone who already exists in Destiny.



As you can see, the information submitted is still in the boxes on the right. You can remove that information and try to add the next person. If that person exists, you will get the same error message and you repeat the process of removing the info and entering the next person.

If you were blocked from registering one or more people you will need to contact the program office to have an administrator add them to your group before you can register them.

Email: dorshelp@umn.edu - Phone 844-228-0558